



BE PART OF THE FIGHT!

REPUBLIC OF NAMIBIA

ANTI-CORRUPTION COMMISSION

VACANCIES

Applications are awaited from suitably qualified persons interested in joining the Anti-Corruption Commission in its fight against corruption.

DIVISION: SECURITY AND RISK MANAGEMENT SERVICES

POST DESIGNATION: Deputy Director, Grade 4: Security Operations

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|---------------------------------|--------------------------------|
| Number of posts: | One |
| Duty station: | Windhoek |
| Salary scale: | N\$478 220 – 502 753 per annum |
| Motor Vehicle allowance: | N\$102 701 per annum |
| Housing benefit: | N\$68 188 per annum |

Minimum requirements:

- A B-Degree in either Security Management, Police Science, Correctional Services or Military Science on NQF L7 plus 9 years appropriate experience. Confirmation of probation is subject to the successful completion of the Security Awareness training for Managers by Namibia Central Intelligence Service (NCIS).

Main Functions:

- To control, maintain, monitor, direct and manage the Security Services Division in its functions of: - vetting and security clearances, security organization, security administration, security maintenance in the ACC and provide to security advice to all sub-offices of the ACC.
- To develop, review, oversee and evaluate the implementation of the various security directives, manuals and policies in the ACC.
- To ensure security programs such as: physical security, personnel security, document security, ICT security and security awareness are implemented, enforced, maintained, monitored, evaluated and adhered to.
- To ensure that security, security policies and plans in the ACC are developed, managed and strictly implemented, enforced and adhered to.
- To direct and control the execution of vetting and to chair the vetting committee with regard to confidential security clearance.
- To investigate the contravention of security directives and advise the Permanent Secretary in respect of appropriate steps deemed necessary as a result of such investigations.
- To be the principal security liaison officer of the ACC with other bodies of government.
- To provide expert advice, guidance and support to managers, supervisors and general staff members in the ACC.

Supplementary requirements:

- Candidates with experience in Security Management and Risk Management will have an advantage.

Please note that this post is subject to vetting.

PLEASE NOTE:

- 1. Applicants must be Namibian Citizens.**
- 2. Applicant with foreign qualifications must attach proof of evaluation of such qualification evaluated from the Namibian Qualification Authority (NQA).**
- 3. Application must be made on form 156043 (obtainable from any government office) and the said application, accompanied by copies of the applicant's-**
 - Curriculum vitae containing comprehensive detail of work related experience and exposure; and
 - Educational qualifications and identity cards.
- 4. Incomplete applications or applicant who do not attach-letters of their probation or who submit uncertified documents will not be considered and applicants not complying with the requirements of this paragraph will be disqualified.**
- 5. Applications must be addressed to the Permanent Secretary: Anti-Corruption Commission and must either be delivered at the office of the Anti-Corruption Commission, Corner of Mont Blanc and Groot Tiras Streets, Windhoek or mailed to PO Box 23137, Windhoek.**
- 5. Only the short-listed candidates will be contacted and no documents will be returned to applicants.**
- 6. Applicants from the Public Service should submit their application forms via their respective Human Resources Offices, under cover of the prescribed form 20/352 (1).**
- 8. Any enquiry should be directed to Mr. M. Nakwafila/Mrs M Nakulwa Tel. No: 061 4354000.**
- 9. The closing date for applications is 18 February 2019.**